**TERMS OF REFERENCE**

**MADE Groups**

The MADE consultation and advisory groups are set up as three separate groups that are specifically designed to provide a place for children and young people to have a voice, get involved, have fun and make a positive difference. The group’s agendas are always aimed to be fun and interactive as well as informative for individuals attending. The main focus of the groups is to work together and alongside lead officers, elected members and front line staff to make positive change to ‘care’ for all.

**Focus and Aims**

MADE Together’s mission statement:

‘MADE Together aim to represent a wide range of care experienced children and young peoples voices through highlighting positive and negative experiences of the care that they receive through and by Knowsley children’s Services. MADEs aim is to improve care experiences of all children looked after by holding services to account with support from leads or service, lead officers and elected members. ‘

MADE Together annually review their agenda to ensure their key aims and objective are being met.

**The ‘How do we do it’ chart.**

The groups are arranged as follows:

**Virtually MADE**

Virtual consultation/discussion group with children looked after and care leavers

**Virtually MADE**

Twitter and Facebook account where 30 + young people are signed up to.

**MADE4 Us**

A forum for young people who require more support in using their ‘voice’

**MADE Junior**

Group of young people currently aged 8-13 or 14

**MADE Senior/Care leavers forum**

*(Group for young people known to YPT)*

Group of CLA and care leavers usually aged 14 plus including those who are over 21.

**MADE Together meeting**

**Representatives from each group meet to discuss their agenda items and work together to focus on areas of common interest along with Knowsley CSC leadership team.**

**Corporate Parenting Board**

**Safeguarding children’s board**

**Overview and scrutiny Board**

**Health and wellbeing board**

**Working Together**

The MADE Together representation recognise that in order to achieve their goal in improving care for all children looked after they need to have good working links with Specialist service areas to promote positive developments and service improvements. MADE members work in recognition of Knowsley Participation standards and LILAC Participation standards to understand and appreciate the importance of working together to prompt positive changes based on well informed and educated responses.

**Meeting agendas**

MADE Together will continue to be supported to discuss, evidence and compile information and views from care experienced young people through numerous activity based workshops involving Knowsley MADE consultations, common issues from annual NYAS reports, Care leavers forum/ MADE group discussions. MADE Together aim to continue to focus on their agenda Items for 2013 and will work with Childrens Social Care to work within the set targets set out in service action plans for the Corporate parenting and Sufficiency Plan 2012- 2015.

Please view the 8 main areas that MADE have highlighted as being their main areas of work over the next year.

**Frequency of meetings:**

* Each MADE meeting takes place once a month, dependent on given agenda and motivation from individual members to progress items. This is reviewed by the group on a quarterly basis.
* Within a 4 week period there will be facilitation of one of each of the MADE groups to progress items, and there may be sub groups between meetings for the young people who are passionate about given areas of interest i.e. writing the MADE Newsletter, care leavers support etc.
* Groups are fluid and young people can choose to attend each group given their willingness to participate on certain agendas.
* Meetings take place in 3 locations : Our place, Huyton Yorkon building, Huyton Nutgrove Building, given the majority of members location at time and date of meetings.

**Meeting members**

* Participation officer for children looked after attends groups to facilitate sessions as well as members of the Young persons team, who provide specialist support to care leavers.
* Members are expected to undertake training as and when required: team building, equality and diversity, NYAS Advocacy, Knowsley complaints and comments service. (this list will vary due to yearly agenda items)
* NYAS Advocates rotate their attendance at MADE meetings to ensure fair representation and promotion of the service to young people in attendance.
* Personal advisors/Social workers and support workers attend the meetings at times to support the group dynamics/agenda (this has to be agreed by the group due to the nature of discussions within meetings)

**Group understandings:**

(Created by and for Children and young people attending M.A.D.E)

1. Listen to each other
2. Don’t talk over each other
3. Respect others opinions
4. Confidentiality between the group
5. Members to be non judgemental “Never judge a book by its cover”
6. Turn mobile phones off
7. Stay focussed (We have a list of things planned to discuss)
8. Give us a break after 15 minutes
9. No Bullying of any sort
10. No swearing or foul language

Document to be reviewed annually